CORRECTIONAL SERVICE CANADA

CHANGING LIVES. PROTECTING CANADIANS.

Contracting and Materiel Services

National Procurement Plan

2016-2017

Correctional Service Canada | Service correctionnel Canada

Canada

Correctional Service Canada National Procurement Plan Fiscal Year 2016-2017

Introduction

The Correctional Service of Canada (CSC) is the federal government agency responsible for administering offender sentences of a term of two years or more, as imposed by the courts. CSC is responsible for managing institutions of various security levels and supervising offenders under conditional release in the community.

The objective of this CSC National Procurement Plan is to provide industry and the public information regarding CSC's anticipated contracting activities for fiscal year 2016-2017, including a list of planned major procurement requirements.

CSC Procurement Planning

CSC produces a National Procurement Plan, as part of its business planning cycle and investment planning activities, to identify projected procurement activities and provide strategic information on the purchases the department makes to fulfill its mandate and meet operational requirements.

Through improved procurement planning, CSC has streamlined its procurement processes and is better able to plan its purchases, while at the same time respecting existing policies, regulations and trade agreements.

CSC's Projected Major Procurement Activities

CSC's procurement plan identifies projected major procurement activities (see Table 1). In adherence with the principles of access and transparency, the list aims to provide potential suppliers with a view of CSC's planned procurement activities in order for them to be prepared to respond to the demand.

Important points on the list of projected major procurement activities include:

- The list only includes planned procurement activities that are estimated at over $250K;
- The list only includes new procurement activities and excludes expenditures towards established procurements;
- All planned procurement activities on the list are subject to change or cancellation; and
- All details regarding the procurement activities on the list will ONLY be available once the solicitation is formally released.

Fair, Open and Transparent

In line with other departments that procure goods and services to meet corporate objectives, CSC strategically manages procurement spending, risks, and efficiencies through an established departmental procurement

governance structure. This structure is complemented by a framework to ensure that contracting and materiel management activities at CSC are conducted in a fair, open and transparent manner resulting in value for money and sound stewardship of public funds, while meeting broader government objectives such as encouraging aboriginal business development and green procurement.

CSC is committed to ensuring that competitive procurement is standard practice by seeking tender proposals on the Government Electronic Tendering Service (GETS) or through limited tendering for procurements not subject to trade agreements.

CSC Procurement Activity

CSC is relatively consistent in the type of goods and services it procures to meet operational needs and legislation requirements. The following list represents the major commodity areas for CSC contracting:

- **Professional Services** – for the provision of management consulting, human resources, audit, research, instructors, and investigative services;
- **IT Equipment and Services** – for the purchase and provision of hardware, software and specialized services which support CSC's corporate systems;
- **Communication Equipment and Services** – for the purchase and provision of communication equipment including infrastructure and monitoring;
- **Protection Equipment** – for the purchase of protection equipment for Correctional Officers including protective gear, weapons, and ammunition;
- **Food Services** – for the purchase and provision of food products and kitchen equipment for institutions;
- **Health Services** – for the purchase and provision of essential health services and equipment;
- **Chaplaincy Services** – for the provision of religious support from all denominations and religions for offenders; and
- **Elder Services** – for the provision of support and guidance to Aboriginal offenders.

Resources

Statistics on contracts issued by departments and agencies is available publicly as part of the Government of Canada's annual Purchasing Activity Report. This report is used to provide statistical analysis of the processes and tools through which government contracting is conducted.

Information on Public Services and Procurement Canada (PSPC) standing offers and supply arrangements can be obtained through the Standing Offer Index.

For current CSC and other Federal Government Department issued open competitive solicitations, please refer to the

Government Electronic Tendering System (GETS) accessible through the PSPC's Tenders website.

PSPC's Buyandsell.gc.ca website is a key resource dedicated to federal government procurement. Buyandsell.gc.ca is the central procurement resource for federal government buyers and industry suppliers. The user-friendly site includes lists of pre-qualified government suppliers and information on standing offers and supply arrangements.

The site provides valuable information for businesses that want to supply goods and services to the government and includes:

- A clear and simple breakdown of the various steps to doing business with the Government of Canada;
- A link to register in the Supplier Registration Information (SRI) system;
- Access to commodity codes and lists;
- Information on promoting your business;
- Access to opportunities on the Government Tendering Site;
- Information on useful seminars on the procurement process;
- and Other useful links.

Is the list helpful? Let us know!

In its ongoing effort to engage and provide access and information to the supplier community, CSC would like your views on whether this list of projected procurement activities will help you provide procurement solutions to CSC.

NOTE: We will not respond to requests for additional information on a specific procurement activity included in the list. Details relating to a specific procurement activity will only be available once the solicitation is formally released.

Please send your comments to: Gen-NHQContractingandMaterielServices@csc-scc.gc.ca

Further Information

All requests for information related to this Procurement Plan are to be addressed to:

Director, Contracting and Materiel Services
Gen-NHQContractingandMaterielServices@csc-scc.gc.ca
Telephone: 613-943-9616

Table 1: Projected Major Procurement Activity: Fiscal Year 2016-2017

Title of Requirement	Brief Description	Est. Value (incl. options)
Cable Services	Establishment of various multi-year contracts the provision of cable services for various institutions	$5,700,000
Closed-Circuit Television (CCTV)	Establishment of a contract for the purchase and installation of CCTV equipment	$325,000
Community Maintenance Program	Establishment of a multi-year contract for the provision of community maintenance services	$284,000
Community-Based Residential Facility (CBRF)	Establishment of various contracts for the provision of CBRF services	$10,000,000
Construction Projects	Establishment of multiple contracts for various construction projects across CSC institutions	$7,030,000
Cultural Services	Establishment of a contract for cultural services	$467,000
Educational Services	Establishment of multiple contracts with option periods for the provision of educational services for offenders	$4,521,000
Elder Services	Establishment of multiple contracts with option periods for the provision of Elder services	$7,100,000
Firearms Maintenance Services	Establishment of a contract for the provision of firearm maintenance services	$847,000
Food Services	Establishment of Standing Offer Agreements for the provision of food products to institutions	$15,472,000
Food Equipment	Establishment of a contract for the purchase of various food equipment	$2,176,000
General Maintenance Services	Establishment of a multi-year Standing Offer Agreement for the provision of general maintenance services	$2,797,000

Title of Requirement	Brief Description	Est. Value (incl. options)
Health Services	Establishment of multiple contracts with option periods for the provision of various health services (e.g. pharmacists, dentists, psychologists, laboratory services)	$5,300,000
Hospital Services	Establishment of a multi-year contract for the provision of hospital services	$5,600,000
HVAC Maintenance Services	Establishment of a multi-year standing offer for the provision of HVAC maintenance Services	$2,050,000
Installation Services	Establishment of multiple contracts for the provision of furniture installation services	$2,286,000
Institutional Services	Establishment of contracts for the provision of various institutional services	$773,000
Integrated Correctional Program Model (ICPM)	Establishment of multiple contracts for the ICPM	$1,000,000
IT Replacement Software and Equipment	Establishment of a contract for the purchase of IT replacement software and equipment	$3,073,000
Laboratory Services	Establishment of multi-year contracts with option periods for the provision of medical laboratory services	$2,119,000
Medical Equipment	Establishment of a contract for the purchase of medical equipment	$1,017,000
Medication	Establishment of a contract for the purchase of medication	$8,188,000
Moving Services	Establishment of a multi-year contract for the provision of moving services	$350,000
Office Furniture	Establishment of a contract for the purchase of office furniture	$2,330,000
Pharmacy Services	Establishment of a contract for the provision of Pharmaceutical services	$600,000

Title of Requirement	Brief Description	Est. Value (incl. options)
Photocopier Services	Establishment of a contract for the provision of photocopier services for various institutions	$400,000
Physician Services	Establishment of multiple contracts with options for the provision of physician services	$2,811,000
Professional Services	Establishment of multiple contracts for the provision of various professional services (e.g. engineers, architects, committee members)	$2,636,000
Psychiatric Services	Establishment of multiple multi-year contracts with option periods for the provision of psychiatric services	$3,739,000
Psychological Services	Establishment of a contract for the provision of psychological services	$1,102,000
Radiological Services	Establishment of a contract with option years for the provision of x-ray services	$500,000
Security Equipment and Services	Establishment of multiple contracts for the purchase and provision of security equipment and services	$663,000
Snow and Garbage Removal Services	Establishment of Standing Offer Agreements for the provision of snow and garbage removal for various institutions	$6,000,000
Software and Maintenance	Establishment of multiple contracts for the purchase and provision of software and maintenance	$1,623,000
Subscription Services	Establishment of a multi-year contract for the provision of subscription services	$600,000
Tailoring Services	Establishment of a contract for the provision of tailoring and assembly services for CORCAN	$286,000
Technical Services	Establishment of a contract for the provision of services for site development and studies	$480,000

Title of Requirement	Brief Description	Est. Value (incl. options)
Trade Services	Establishment of Standing Offer Agreements for the provision of various trade services (e.g. electrician, plumber, carpenter)	$5,000,000
Training	Establishment of a contract for the provision of health care training	$949,000
Transcription Services	Establishment of a multi-year contract for the provision of transcription services for various institutions	$880,000
Translation Services	Establishment of multiple Standing Offer Agreements and a multi-year contract with options for the provision of translation services	$5,000,000
Vocational Training	Establishment of a contract for the provision vocational training at various institutions	$622,000
Workforce Integration Services	Establishment of a contract with option periods for the provision of workforce integration services for offenders	$400,000

*The transfer of certain authorities to Shared Services Canada may have an impact on the proposed IT requirements listed.